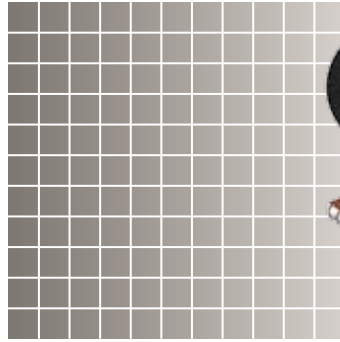


2012 ▶ 13



# STUDENT PLANNER

Name \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_



## Use this planner to keep track of the following:

### ► Important Dates

Mark the beginning and end of each term. Also mark the days school will be closed for holidays and vacations, exam dates, etc.

### ► Daily Assignments

Record each assignment under the date it's assigned. Also write down the date it's due. Check assignments off when they are completed.

Subject	Monday, September 17
English	✓ Read pages 5-10 - Due Tues
Calculus	✓ Do all problems on p. 25 - Due Wed
History	* Study for Quiz
Botany	✓ Work on lab report - Due Fri
Spanish	✓ Vocab p. 10 - Due Tues
	Soccer 4:00
	John's birthday

### ► Tests and Quizzes

Record all quiz and test dates.

### ► Large Assignments and Projects

Use this planner to break projects and large assignments down into several smaller assignments (Nov. 1 - have research done, Nov. 9 - finish rough draft, Nov. 15 - complete final draft).

### ► Activities and Appointments

Write in times and locations for appointments, study sessions, etc.

### ► Social Activities

Use this planner to also schedule time for social activities, personal interests, and friends.

AUGUST 2012							SEPTEMBER 2012							OCTOBER 2012							NOVEMBER 2012													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
			1	2	3	4						1	1	2	3	4	5	6						1	2	3								
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10							
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17							
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24							
26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31	25	26	27	28	29	30												
							30																											
DECEMBER 2012							JANUARY 2013							FEBRUARY 2013							MARCH 2013													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
					1				1	2	3	4	5						1	2						1	2							
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9							
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16							
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23							
23	24	25	26	27	28	29	27	28	29	30	31	24	25	26	27	28	24	25	26	27	28	29	30											
30	31																		31															
APRIL 2013							MAY 2013							JUNE 2013							JULY 2013													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
			1	2	3	4	5	6					1	2	3	4							1						1	2	3	4	5	6
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13							
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20							
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27							
28	29	30	26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31															



## Do the following and you are sure to have a great year!

### ► Attend every class

To do well, you need to attend every class.

### ► Believe in yourself

Having a positive attitude is very important. See yourself succeeding in all of your classes!

### ► Be organized

This planner will help keep you organized. Take it with you to every class and use it to keep track of assignments, test dates, appointments, etc.

### ► Manage your time well

Use any extra time you have between classes to study, meet with an instructor, or get started on homework.  
Create a study plan that works for you.

### ► Set personal and academic goals

Set both short-term goals (get an A on tomorrow's Botany test) and long-term goals (graduate with a 3.0 GPA).

### ► Know your school's policies and academic requirements

Check your school's website or catalog for information on your college's academic requirements, policies, and procedures.

### ► Be successful in the classroom

Learn how to adapt to different instructors.  
Know each instructor's rules and class requirements.  
Always do your homework.  
Participate in class.  
Sit in the front of the classroom.



### ► Take good notes

Be an active listener - think about what your instructor is saying.  
Review your notes after class. Rewrite anything that's confusing, fill in spaces, etc.  
Get copies of class notes if you're absent.

### ► Know how to read a textbook

Scan the assignment to get an overview.  
Read the assignment.  
Review what you've read.



### ► Study smart

Find a good place to study.  
Prioritize your work and organize your study time.  
Start studying for tests early.  
Allow more time for homework than you think you'll need.

### ► Get involved in campus activities

Being involved in activities is a great way to meet other students who share your interests.

### ► Make good choices and decisions

Make sure that your choices and decisions are consistent with your values and goals.

### ► Get help when you need it

If you need help or have a question, talk to your instructor or see your advisor.

### ► Plan and prepare for your future

For information on your career options, visit your college's Career Services or talk to your advisor.

### ► Always try your best

Your education is an investment in your future!







